

CONFIDENTIAL

IS/DIM-73/29
19 March 1973

MEMORANDUM FOR: Chief, Records Administration Branch

SUBJECT: Floor Space Occupied by Filing Equipment

In response to an oral request by a member of your staff, the following figures are forwarded. They reflect an approximation of floor space occupied by filing equipment in the DDO. Time does not permit a more accurate figure. For example, free standing two-drawer safes are not included. Also, such items as bookcases, storage cabinets and certain unique type filing equipment, may not be included. The figure for ISD is a very rough estimate and does not include space occupied by computer files storage equipment.

DDO + 7	2171 sq. ft.	TSD	3735 sq. ft.
NOCAD	260 "	AF	1180 "
CA	1505 "	EUR	1983 "
CI	2769 "	FE	2965 "
FI	1049 "	NE	1692 "
DIV/D	930 "	SB	3098 "
FR	20 "	WH	2474 "
<input type="checkbox"/>	814 "	ISD	5000 "
TOTAL		31,645 sq. ft.	⇒ 66,979 sq. ft. with 15" work space included

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DDO Records Management Officer

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